

Manage Volunteer Hours

http://nightsky.jpl.nasa.gov/club/volhrs-list.cfm?Member_ID=

Club Members may enter volunteer hours for a specific event (e.g. 3 hours for the Public Astronomy Night event) or enter volunteer hours unrelated to an event (e.g. Training club members, Setting up a library astronomy display).

Club Coordinator Home Page [Logout](#)
Home > Club Coordinator Home > Astronomical Society > Event Calendar > My Club's Volunteer Hours

OPEN ITEMS

3 Completed Events ready to Log
1 Unscheduled Event/Service Request

My Club's Volunteer Hours

You are currently logged in as: **David Garrett**
You are a Club Coordinator of: **Astronomical Society**

View this list as an Excel file

[View Club Information](#)

[View Club Roster](#)

[Add New Volunteer Hours](#)

[Add New Event](#)

Showing volunteer hours for all **Astronomical Society** club members.

Name	Service Date ▲	Event/Service	Type	Member's Volunteer Hours	Date Logged
Suzy Garcia	9/26/2009	Public Astronomy (More Details)	Public Outreach	2 (Update)	9/21/2009
David Garrett	9/27/2009	Training: New ToolKit	Club member training	2 (Update)	11/3/2009
Suzy Garcia	9/29/2009	General Meeting (More Details)	Public Outreach	1.5 (Update)	9/21/2009
Suzy Garcia	9/30/2009	Galileo's "Stars" (More Details)	Public Outreach	2.8 (Update)	9/21/2009
David Garrett	9/30/2009	Galileo's "Stars" (More Details)	Public Outreach	3.5 (Update)	10/14/2009
George Jones	9/30/2009	Galileo's "Stars" (More Details)	Public Outreach	2 (Update)	10/14/2009
Pablo Gomez	10/19/2009	Pick up donated equipment	Other Club-related Service	1.5 (Update)	11/3/2009
David Garrett	10/24/2009	State Park Stars (More Details)	Public Outreach	5 (Update)	10/26/2009
David Garrett	10/30/2009	Monthly Club Meeting (More Details)	Other Club-related Service	1 (Update)	11/3/2009
Pablo Gomez	11/3/2009	Set up Astronomy Display at Library	Public Outreach	3 (Update)	11/3/2009

Show Events Dated:

After Sep 25 2009

Before Mar 25 2010

Show Volunteer Hours for:

All ASP Club Members

The display first shows all volunteers hours with a service date from three months before today to three months after today.

You may choose to “View this list as an Excel file.” This will download the displayed records to an Excel file (.xls) so you can use it for compiling volunteer service.



To add new hours for someone other than yourself, select that member’s name from the drop-down list under “Show Volunteer Hours for:” in the left hand column.

From the individual Member’s Volunteer Hours page:

- To add hours for other events, check the box in the left column “Include Events for which this member has not entered volunteer hours.” The system will display past and upcoming events for you to choose from.
- To add hours not related to an event, select “Add New Volunteer Hours” from the left column.